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TOWN OF DEDHAM

Board of Health  
26 Bryant St.  
Dedham, MA  
02026

(781)751-9220  
FAX (781)751-9229

**Title:** Sanitarian/ Food Inspector  
**Department:** Board of Health  
**Location:** 26 Bryant Street  
**Status:** Contracted part-time 10-15 hours per month/ no benefits  
**Salary:** \$25.00 - \$30.00 hrly

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**General Summary:** The purpose of this position is to perform inspection and administrative work related to the interpretation and enforcement of public health, sanitation, and environmental laws, rules and regulations; all other related work as required; Under the general direction of the Director of the Board of Health.

**Essential Job Functions:**

- Enforces a variety of federal, state, and local environmental, sanitary, and health regulations; state and local permit and licensure requirements, specific legal mandates; and other rules, regulations, and advisory requirements.
- Inspects for compliance and evaluates health risks in food establishments including restaurants, mobile food trucks, nursing homes, markets, bakeries, catering establishments, carnivals, temporary food establishments, and food manufacturing facilities.
- Investigates food-borne illness complaints and follows-up regarding food recalls, embargo, and destruction. Issues fines, schedules administrative hearings, or requests temporary closure.
- Participates in programs conducted by the Board of Health
- Attends and presents reports to the Board of Health at their meetings when requested.
- Performs similar or related work as required.

**Recommended Minimum Qualifications:**

- Bachelor's degree in biology, public health, environmental science or related field; three years of inspection experience working for a Board of Health/Health Department or in a related health/environmental field; or any equivalent combination of education and experience.
- Comprehensive knowledge of the practices and administration of public health and extensive knowledge of the applicable state and local laws and regulations relative to public health.
- Comprehensive knowledge of the State sanitary codes. Extensive knowledge of public health related field such as epidemiology, disease prevention, and environmental health.
- Ability to read, analyze and interpret common health and medical journals. Ability to prepare technical and statistical reports for state and local officials.

**Special Requirements:**

- Registration as a State Sanitarian.
- Must possess or have the ability to obtain a Food Manager Certification
- Possession of a valid motor vehicle operator's license.
- **Interested and qualified candidates should submit a resume and letter of interest by June 14, 2013 to the address above attention:**

**Catherine Cardinale, Health Director**

