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To: Town Administrator's Report  
From: William G. Keegan, Jr., Town Administrator  
CC: Assistant Town Administrator  
Date: April 5, 2012  
Re: Town Administrator's Report Meeting of March 22, 2012

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1. The Endicott Estate Report was released on Monday evening at the Endicott Estate Commission Meeting. Copies of the report will be available for the Board to review. I will also make the report available on the Town's website this week. There are many good recommendations contained in the report. Some were not surprises while others offer some good business development ideas. One significant finding is that the consultant-"Open the Door" from Boston, recommended that the Estate continue to be managed by a Town employee but that other organizational changes take place. The primary reason for maintaining the management of the Estate as an employee of the Town will be the ability to manage the use of the Estate for both revenue generating purposes and for the civic use of the property. It was the consultant's opinion that a profit based company would be more driven by a bottom-line profit as opposed to "balancing" the use of the Estate for the combined uses.
2. The Dedham Square Improvement Project held its partnering sessions on Monday, March 19<sup>th</sup> at 8:30 A.M and at 7:00 P.M. at Town Hall. Both meetings were well attended but were run very smoothly. It seems that the communications campaign has worked up to this point and that now it is just a matter of keeping everyone informed about the progress of the project. The field office located at 454 Washington Street is being set up this week and will be operational by next week. The official start date of the project has not been set yet because the contractor-Fed Corp-is finalizing his health and safety plan and is finishing up some testing. As soon as we know the date we will announce it.
3. Warrant Hearings are under way and will be continuing for the rest of this month and into the first two weeks in April. The Capital Expenditures

Committee will begin its hearings the first week in April. The Committee had its organizational meeting this week and will be meeting with Departments next week to go over their projects.

4. The Building Planning and Construction Committee met again this week (Wednesday) and is focusing its attention on a location for a new Police Station. The Committee voted in February to make this a priority project for the Town during the next year.