



Dedham Public Library

Massachusetts. Minuteman. You.

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<http://library.dedham-ma.gov/>

Joseph D'Amico, Chair
Brad Bauer
Michael Chalifoux
Rachel Tuerck
Tracy Driscoll

DPL TRUSTEES MEETING MINUTES	
AUGUST 14, 2012, MAIN LIBRARY, 7:00PM	
MEETING CALLED BY	DPL Trustees
TYPE OF MEETING	Monthly Meeting
CHAIRMAN	Brad Bauer, Vice Chair, then Joe D'Amico
SECRETARY	Rachel Tuerck
ATTENDEES	Joe D'Amico, Rachel Tuerck, Brad Bauer, Mike Chalifoux, Mary Ann Tricarico
PUBLIC ATTENDEES	Cecilia Butler
PRESS CONTACTS	Kate Martin

1. PUBLIC INPUT:

None.

2. MINUTES:

Mr. Chalifoux made a motion to approve the July minutes, Mr. Bauer seconded. The motion passed unanimously.

3. FINANCIAL REPORT:

A motion to approve the Financial Report (mid-August date, generated from the New World system) was made by Mr. Chalifoux, seconded by Ms. Tuerck, and was approved unanimously. Mr. Chalifoux made move to approve the amended previous FY2012 year end Financial Report, Mr. Bauer seconded, and the motion passed unanimously. The library had 1.1% left in its budget at the end of FY2012, and made the 15% benchmark for new materials (one of the requirements for state aid).

4. DIRECTOR'S REPORT (ATTACHED):

The process for the long-term strategic plan was discussed. The library staff hopes to finish a draft in September, submit it to the community board for review, and then submit it to the trustees at the September Trustees' meeting.

5. UNFINISHED BUSINESS:

Mr. Bauer made the motion to approve a new facility policy, Ms. Tuerck seconded it. The motion passed unanimously. Mr. Bauer then made the motion to delete the previous facility policies numbered 6, 17, and 18, and replace them with the newly approved facility policy. Mr. Chalifoux seconded. The motion passed unanimously.

6. NEW BUSINESS:

Mr. Bauer outlined a few differences and contradicting language between the town's bylaws and town charter.

The first issue was that the charter states that the Town Administrator is responsible for all the town buildings and facilities except for the school, but then the charter also states the trustees are responsible for the library. There might be a slight difference in language, where the town is responsible for maintenance and repairs of the library buildings, but the trustees are responsible for the general care and maintenance of the library buildings and grounds. The language needs to be clarified. Currently, there is cooperation between the town and the library for major repairs and upgrades for the buildings while the trustees maintain general upkeep of the buildings, and the process seems to be working.

The second issue was regarding forming an opinion regarding an appointed board of trustees or an elected board.

Those issues, along with a few other items that appear to be obsolete, will be reviewed and discussed at a future meeting.

Next policies to cover at the next meeting: Mr. Chalifoux distributed two current Internet Policies that need to be reviewed and updated.

Mr. Chalifoux also heard about the Avery school reuse and asked that the trustees review it as a possibility for the library to reuse this building.

7. ACTION ITEM REVIEW:

Action Item	Person	Date Due
Review Facilities Meeting	Trustees	CLOSED AUGUST
Review discrepancies of charter & bylaws regarding library	Trustees	September

Send final draft of Collection Development Policy to Dr. Tricarico and Rosemarie Shrewsbury.	Ms. Tuerck	CLOSED AUGUST
Review Internet Policies	All Trustees	September
Submit recipes for library cookbook fundraiser	All Trustees	September 10 th , 2012

For next meeting agenda:
Review/approve long-term strategic plan
Charter and bylaw review
Internet policies

Set dates for future meetings:
Tuesday September 18th at the Main
Wednesday, October 17th at Endicott
Tuesday, November 13th at the Main
Tuesday, December 12th at the Main

The motion to adjourn was made by Mr. Bauer, and seconded by Mr. Chalifoux. The motion passed and the meeting adjourned at 9:17pm.

Respectfully submitted,

Rachel Tuerck, Secretary
Attachments:
Agenda
Financial Report
Director's Report
Facility Draft
Internet Policies to review