



Dedham Public Library

Massachusetts. Minuteman. You.

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Dedham, MA 02026
781.751.9284
<http://library.dedham-ma.gov/>

Joseph D'Amico, Chair
Brad Bauer
Michael Chalifoux
Rachel Tuerck
Tracy Driscoll

DPL TRUSTEES MEETING MINUTES	
SEPTEMBER 18, 2012, MAIN LIBRARY, 7:00PM	
MEETING CALLED BY	DPL Trustees
TYPE OF MEETING	Monthly Meeting
CHAIRMAN	Joe D'Amico
SECRETARY	Rachel Tuerck
ATTENDEES	Joe D'Amico, Rachel Tuerck, Mike Chalifoux, Mary Ann Tricarico, Tracy Driscoll
PUBLIC ATTENDEES	Cecilia Emery Butler, Laura Connell
PRESS CONTACTS	Dave Eisenstadter, Dedham Transcript, Hana Heald, Dedham Times

1. PUBLIC INPUT:

None.

2. MINUTES:

Mr. Chalifoux made a motion to approve the August minutes as amended, Ms. Tuerck seconded. The motion passed, with Ms. Driscoll abstaining.

3. FINANCIAL REPORT:

A motion to approve the Financial Report (month-end for August date) was made by Mr. Chalifoux, seconded by Ms. Driscoll, and was approved unanimously.

4. DIRECTOR'S REPORT (ATTACHED):

Mr. Chalifoux moved to accept the Strategic Plan submitted by Dr. Tricarico, Ms. Driscoll seconded. The motion passed unanimously. Dr. Tricarico explained it was

the culmination of a seven-month process that involved the staff, a citizen's group, and community feedback from a survey to develop a strategic action plan around four goals: resources and services, staffing, facilities, and operations.

5. UNFINISHED BUSINESS:

Internet Policy: Decided to start with the older policy and made updates. Ms. Driscoll suggested we add a global vision for each policy, and then address the more specific "guidelines" that need to be updated.

Mr. Chalifoux gave an update on the Avery Reuse. Mr. Chalifoux and Dr. Tricarico investigated the Avery, and his take-away was that the library is not prepared for such an undertaking. His suggestion was to start having discussions and doing preliminary research on potential sites, so that the library may be better prepared to take advantage of opportunities that might pop up in the future.

The continuation of the charter review discussion will be postponed until Mr. Bauer can be in attendance.

6. NEW BUSINESS:

DLIT (Dedham Library Innovation Team) would like to host a Murder at the Main event for October 26th and 27th. Mr. Chalifoux made the motion to accept the request, Ms. Driscoll seconded. The motion passed unanimously. DLIT is also giving the library two Dell laptops with the service contracts and a projector, with funds raised from its previous fundraisers.

Mr. Richard Humphrey, a member of the Dedham Square Artist Guild, requested to use the Endicott Branch Library for exhibit space for local artists. Mr. Chalifoux made the motion to approve his motion so long as he agrees to work within the parameters of the existing library policies, and work with the director regarding installing the artwork and time limits for circulating the artwork. Ms. Tuerck seconded the motion. The motion was approved unanimously.

The windows and posts at the Main building are being scraped and stained.

A tree in the front of Endicott looks dead. Mr. D'Amico reached out to the head of the DPW and the town Tree Warden, Joe Flanagan, to get an opinion. Mr. Flanagan agreed the tree should come down and the DPW will take care of it soon.

Ms. Driscoll mentioned that the trustees should start having the trustee meetings televised to get a broader reach and get on the radar with town officials to show that the library is a vibrant and active group. Mr. D'Amico asked for answers to questions such as: can the trustees meet in the history room at the Main, could we give DTV a data file and if so, what format, as well as how to address sound issues. Ms. Tuerck will check in with DTV and get back to the board to discuss in October.

7. ACTION ITEM REVIEW:

Action Item	Person	Date Due
Add lead-off paragraph with high-level purpose of each policy	Ms. Driscoll - Internet policy Mr. Chalifoux - meeting rooms policy All - collection development (may already be covered)	October meeting
Review discrepancies of charter & bylaws regarding library	All Trustees	Postponed to October
Investigate video/TV options to discuss in October	Ms. Tuerck	October meeting
Review Internet Policies	All Trustees	Continue at October meeting
Submit recipes for library cookbook fundraiser	All Trustees	Due October 1st

For next meeting agenda:
Charter and bylaw review
Internet policies

Set dates for future meetings:
Wednesday, October 17th at Endicott
Tuesday, November 13th at the Main
Tuesday, December 12th at the Main

The motion to adjourn was made by Ms. Tuerck, and seconded by Ms. Driscoll. The motion passed and the meeting adjourned at 8:13pm.

Respectfully submitted,

Rachel Tuerck, Secretary

Attachments:

~Agenda

~Financial Report

~2012 Strategic Plan (The document is about 100 pages long. It will be available online on the library website, as well as on file with the Massachusetts Board of Library Commissioners)

~DLIT proposal to use library

~Mr. Richard Humphrey's proposal for artwork at the Endicott Library

~Internet Policies to review