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Monika Wilkinson, Chair  
 Cecilia E. Butler, Vice Chair  
 Margaret Connolly  
 Tracy Driscoll  
 Sarah Santos

<b>DPL TRUSTEES MEETING MINUTES</b>	
<b>AUGUST 13, 2015, ENDICOTT BRANCH LIBRARY, 7:00PM</b>	
<b>MEETING CALLED BY</b>	DPL Trustees
<b>TYPE OF MEETING</b>	Monthly Meeting
<b>CHAIRMAN</b>	Monika Wilkinson
<b>SECRETARY</b>	Tracy Driscoll
<b>ATTENDEES</b>	Cecilia Emery Butler, Margaret Connolly, Tracy Driscoll, Sarah Santos, Monika Wilkinson, Mary Ann Tricarico
<b>PUBLIC ATTENDEES</b>	Michael Chalifoux

The August 13, 2015 meeting of the Dedham Library Board of Trustees was called to order at 7:00pm by Chair, Monika Wilkinson.

**1. Public Input:**

Mr. Michael Chalifoux had three points that he wished to make. First he believed that his comments during the February 12, 2015 meeting were misunderstood regarding state aid. Secondly, he chose not to attend the Trustee’s June meeting because the new Town Manager, James Kern was present and he did not want to bring up the discussion of increasing library hours at the Main. He would like the library trustees to consider extending hours to include Sundays. Thirdly, he relayed that he had spoken with the police department and they would provide escorts for Trustees to sign warrants on weekends, if they so wanted.

**2. Minutes:**

A motion to accept the June 4, 2015 minutes was made by Ms. Connolly. Ms. Emery Butler seconded. All voted to accept the minutes.

It was requested by Ms. Emery Butler that an in depth examination of the verbiage of the current By-Laws be included under Action Items for a future date. Ms. Emery Butler will drop off a copy of the By-Laws for the Trustees' review. She also requested that the an invitation to the Friends be extended and included under Action Items for a future meeting.

**3. Financial Report:**

A motion to accept the June, 2015 Financial Report was made by Ms. Emery Butler. Ms. Driscoll seconded. All voted to accept the June Financial Report.

A motion was then made to accept the July, 2015 Financial Report by Ms. Driscoll. Ms. Connolly seconded. All voted to accept the July Financial Report.

**4. Director's Report:**

Dr. Tricarico discussed that the Town's Cherry Sheet, as reported by the State, has the wrong population for Dedham. The increased population would place the libraries in another category for the MBLC. If this is not changed, the libraries would have to increase hours by five in order to be eligible for State Aid. The library would open at 9:00am to address this problem, if necessary. Dr. Tricarico and Town Clerk, Paul Munchbach are working to resolve this issue before any further action is taken.

Dr. Tricarico then updated the Trustees regarding the technology plan and improvements to the website. These were waylaid because access authority for the library computers was unknown by the town. Cateyln Johnson, Technology Librarian worked at finding access and was successful. These codes will be documented and kept in a secure place to ensure this does not happen again.

Ms. Johnson's expertise will be put to good use as the Town forms a new Technology Committee which she will be on.

Dr. Tricarico also stated that the RFQ is back on track and has been submitted to the attorneys.

**5. Old/New Business:**

Ms. Emery Butler stated that there were Pinterest nights taking place on the last Wednesdays of the month at the Main.

**6. Action Item Review:**

<b>Action Item</b>	<b>Person</b>	<b>Date Due</b>
Status regarding new web design and IT Action Plan	Catelyn Johnson	November
Children's Room – continued design	Dr. Tricarico; Trustees	On-going updates
RFQ; space planning; discussion library of future	Dr. Tricarico	On-going updates
Director's salary research	Trustees	September

Policy Review	Ms. Driscoll will provide info to date; all Trustees	September/October
Vote regarding Saturday closures after Christmas and New Years	Trustees	September

Ms. Wilkinson made a motion to adjourn the meeting. Ms. Emery Butler seconded. All voted in favor. The meeting was adjourned at 8:20pm. Next meeting date is September 10, 2015\* at 7pm at the Endicott Branch.

Respectfully submitted,

Tracy Driscoll

Attachments:

Agenda  
 Director's Report  
 Financial Report- June and July

\*This date was subsequently changed to Wednesday, September 16, 2015 at 7pm at the Endicott Branch.