



Dr. Mary Ann Tricarico  
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Monika Wilkinson, Chair  
 Margaret Connolly  
 Tracy Driscoll  
 Sarah Santos

| <b>DPL TRUSTEES MEETING MINUTES</b>        |   |
|--|---|
| <b>DECEMBER 3, 2015, TOWN HALL, 7:00PM</b> |   |
| <b>MEETING CALLED BY</b>                   | DPL Trustees  |
| <b>TYPE OF MEETING</b>                     | Special Meeting   |
| <b>CHAIRMAN</b>                            | Monika Wilkinson  |
| <b>SECRETARY</b>                           | Sarah Santos  |
| <b>ATTENDEES</b>                           | Tracy Driscoll, Margaret Connolly, Sarah Santos, Monika Wilkinson |
| <b>PUBLIC ATTENDEES</b>                    |   |

The December 3, 2015 meeting of the Dedham Library Board of Trustees was called to order at 6:58pm by Chair, Monika Wilkinson.

A roll call introduction was taken in front of The Board of Selectmen. Monika Wilkinson, yes. Margaret Connolly, yes. Tracy Driscoll, yes. Sarah Santos, yes.

The Board of Selectmen have read the applications and resumes from Mary Ann Sliwa and Kathryn MaGuire. The candidates will both give statements and answer questions from The Trustees. The next meeting will be on Monday, December 7, 2015 at 6:00pm to vote in the new Library Trustee. Refer to The Board of Selectmen minutes.

**1. Public Input:**

No Public Input.

**2. Discussion**

The Trustees continued to discuss the action plan to hire an Interim Director. They will open the Interim job to internal and external candidates. Ms. Driscoll has pulled together a community profile for the Director job description. There is an agreement to investigate and post the job on only free sites.

**3. New/Old Business**

There is a concern of rules for comp time and will be followed up with Jim Kern.

Ms. Wilkinson will follow up with Denise Moroney about James Carr.

Ms. Wilkinson talked with Alex Cohen. He has asked Dr. Tricarico for a policy map, staff jobs, collection and seating profiles for both libraries. He would like to set up a meeting with staff and trustees to discuss his vision.

Ms. Connolly will contact consultants. A consultant may help with composing a job description and finding litigates. Ms. Connolly will also type up steps that will have to be taken to find a Director.

**4. Action Item Review:**

| <b>Action Item</b>  | <b>Person</b>  | <b>Date Due</b>                          |
|---|--|--|
| RFQ; space planning; discussion library of future                   | Dr. Tricarico  | On-going updates                         |
| Sponsor-a-Spot Civic Pride  | Ms. Santos   | Spring                                   |
| Policy Review   | Ms. Driscoll will provide info to date; all Trustees | January                                  |
| Parking Lot & Street Take Pictures of Signs                         | Ms. Connolly   | December                                 |
| Develop a survey and then plan focus groups regarding library hours | Trustees & Consultant                                | November/December implementation January |
| Develop new material for Fincom Re: staffing needs                  | Ms. Driscoll & Ms. Wilkinson                         | December Implementation January/February |

Ms. Wilkinson made a motion to adjourn the meeting. Ms. Connolly seconded. The meeting was adjourned at 8:59pm. Next meeting date is December 9, 2015 at 7pm at the Endicott Library.

Respectfully submitted,

Sarah Santos

