Taissir Alani,
Director of Facilities

TOWN OF DEDHAM
DEDHAM PUBLIC SCHOOLS
100 Whiting Ave.
Dedham, MA 02026

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IFB: MODINE HEAT EXCHANGERS

REQUIREMENTS FOR MODINE HEAT EXCHANGERS IN EXISTING ROOF TOP UNITS

Prepared by the Facilities & Maintenance Department
Town of Dedham
August 2013

ROOF TOP UNITS- MODINE HEAT EXCHANGERS REPLACEMENT PROJECT

GENERAL REQUIREMENTS:

The Facilities and Maintenance Department –Town of Dedham, is seeking IFBs for the purchase and delivery (Materials Only) of Modine Heat Exchangers for existing Roof Top Units for the Dedham High School and the Town' Pool building as described and specified here within.

IFB Bid Requirements:

1. The Vendor shall furnish and deliver (no installation) a total of 16 HExs as outlined in Table 1.
2. The vendor shall provide the exact number, maker and description (Part number) of the units as specified. No substitute units will be accepted.
3. The vendor shall submit back the entire package filled out appropriately.
4. The vendor shall have 30 calendar days, from the day of receiving the award of the contract, to deliver the units to the designated location in Dedham.
5. All units must be delivered to the Facilities and Maintenance Department located at DHS- 140 Whiting Ave. Dedham MA 02026
6. Addendum, if any, will be emailed to those who have sought copies of the IFB via email.
7. The vendor must provide the company' contact name, phone number and email.
8. Questions, if any, must be submitted in writing, to Taissir Alani, Director of Facilities via email (talani@dedham.k12.ma.us)
9. ***BIDS are due by Tuesday September 10, 2013 by 1:00pm. Bids may be delivered or mailed, in a sealed envelope and marked clearly with name of project, to Director of Facilities, DHS, 100 Whiting Ave, Dedham MA 02026. BIDS will open at 1:00pm on Tuesday 9/10/2013 in the Office of the Director of Facilities.***
10. The Town reserves the right to cancel for any reason.

MATERIALS DESCRIPTION:

The following is a list of THE Stainless Steel Heat Exchangers which must supplied as outlined below

Qty	Code No	Part Number	Description
8	DF-1	HFG400SMRHN20A1	Modine outdoor duct furnace w/S.S. heat exchanger. Two Stage, 400MBH
1	DF-2	HFG350SMRHN20A1	Modine outdoor duct furnace w/S.S. heat exchanger. Two Stage, 400MBH
3	DF-3	HFG300SMRHN20A1	Modine outdoor duct furnace w/S.S. heat exchanger. Two Stage, 300MBH
4	DF-1-4	HFG350STMRHN40A1	Modine outdoor duct furnace w/S.S. heat exchanger and drain pan, electronic modulating, 350MBH

BASIS FOR AWARD:

The contract will be awarded to the responsive and responsible bidder offering the lowest TOTAL price.

Please note that although the award of the contract is based on the lowest total price, the vendor MUST list each item individually, for budgetary reasons.

In the event there is a price tie between two or more responsive bidders, the coin-flip rule will be used to determine the winning bidder. This process will take place as determined by the Town's Facilities department and in the presence of all bidders who have the same lowest prices.

NON-COLLUSION FORM & TAX COMPLIANCE FROM

1. CERTIFICATE OF NON-COLLUSION
   The undersigned certifies under penalties of perjury that this bid has been made and submitted in good faith and without collusion or fraud with any person. As used in this certificate, the word "Person" shall mean any natural person, business, partnership, corporation, union, committee, or other organization, entity, or group of individuals.

   Signature of Individual Submitting Bid_____

   Name of Business_____

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2. TAX COMPLIANCE CERTIFICATION
   Pursuant to M.G.L. c.62C, Sec 49A, I certify under the penalties of perjury that, to the best of knowledge and belied, I am in compliance with all laws of the Commonwealth relating to taxes, reporting of employees and contractors, and withholding and remitting child support

   Signature of Individual Submitting Bid_____

   Name of Business_____

BID PRICING SHEET (Bids opening Tuesday 9/10/2013 at 1:00pm)

The following bid sheet MUST be followed and included in the Bid package.

Please review and check the table for accurate part numbers and quantities

Item No/Code No.	Quantity	Unit Price	Extended Price
1/DF-1	8		
2/DF-2	1		
3/DF-3	3		
4/DF-1-4	4		

TOTAL BID PRICE _____

Please write the Total Bid Price in Words:

_____

Name of Person submitting the Bid_____

Signature of Person submitting the Bid_____

Name of Business_____

REFERENCE FORM: (Provide at least two)

Bidder:_____

IFB Title:_____Modine Heat Exchangers_____

Organization Name:_____

Contact Name:_____

Contact Phone Number_____

Contact Email_____

Description and date of Materials supplied _____

_____

Organization Name:_____

Contact Name:_____

Contact Phone Number_____

Contact Email_____

Description and date of Materials supplied _____

_____

Organization Name:_____

Contact Name:_____

Contact Phone Number_____

Contact Email_____

Description and date of Materials supplied _____