



TOWN OF
DEDHAM
MASSACHUSETTS

Brady Winsten

Director of Finance

☎ 781-751-9151

📍 450 Washington Street

🌐 www.dedham-ma.gov

To: Finance and Warrant Committee
From: Brady Winsten, Director of Finance
Date: March 20, 2026
Re: Spring Town Meeting Warrant Articles

This memo was prepared for Articles 2,3,4 for the Finance and Warrant Committee hearing on March 23, 2026, and for Articles 5,7,8,9,10 for the Finance and Warrant Committee hearing on March 24, 2026. The enclosed packet provides materials for the following articles:

[Article 2: Personnel Wage and Salary Administration Plan](#)

[Article 3: Operating Budget](#)

[Article 4: Capital Budget](#)

[Article 5: Prior Year Bills](#)

[Article 7: Special Purpose Fund Transfer](#)

[Article 8: Enterprise Fund Budget](#)

[Article 9: Rescind Authorized and Unissued Debt](#)

[Article 10: Amend Funding for Borrowing](#)



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Article 2: Personnel Wage and Salary Administration Plan

The only item for Spring Town Meeting is a cost of living increase of 3% for Management and Management Support staff. This matches the COLA agreed to for all other collective bargaining units. The Management group has one-year agreements for COLAs, while the other units have three-year agreements. This agreement covers 40 staff with a total cost of \$136,560. This cost is included in the Article 3 operating budget line items.

Article 3: Operating Budget

The Finance and Warrant Committee held a hearing on Article 3 on March 7, 2026. Follow up items from that hearing are provided in a separate memo.

Article 4: Capital Budget

The Town Manager's recommended Capital Budget is attached in Appendix 1.

Article 5: Prior Year Bills

MGL Chapter 44 Section 64 authorizes a town to pay a bill of a previous fiscal year with a 4/5 vote of Town Meeting. The bill must have been ordered by the Town, and the goods must be received, or services rendered. This article requests \$297.92 of Free Cash for the following prior year bills:

- \$160 for Beth Israel Lahey Health employee screening (Human Resources)
- \$137.92 for Southridge Farm & Nursery perennial plants (Department of Public Works)

Invoices are attached in Appendix 2.

Article 7: Special Purpose Fund Transfer

This article requests a transfer from the Special Revenue Fund for Cable for Public, Education and Government (PEG) programming for the purpose of making a grant to the Dedham Visionary Access corporation for PEG purposes. The amount of the transfer is \$205,587.31.

This article also requests a transfer from the Robin Reyes Major Capital Debt Stabilization Fund in the amount of \$2,796,029 to offset debt service for major capital projects. These



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projects include ECEC, Public Safety Building, and the Town Hall/Senior Center, totaling \$5.5 million in debt service payments in FY27.

Article 8: Enterprise Fund

The proposed FY27 Enterprise Fund Budget is attached in Appendix 3.

Article 9: Rescind Authorized and Unissued Debt

2010 Spring Town Meeting (5/7/10) Article 4 authorized \$250,000 for a solar panel project, but the Town only bonded for \$225,000. This article would rescind authorization for the remaining \$25,000.

2022 Spring Town Meeting (5/16/22) Article 4 authorized \$600,000 for annual sewer repairs from the Enterprise Fund. The Town took a pause on this work during COVID and did not need to bond for this project. This article would rescind the \$600,000 authorization.

Article 10: Amend Funding for Borrowing

This article requests that Town Meeting vote to transfer bonded money from a completed capital project to fund a previously approved capital project. The MBACC Elevator was approved at 2022 Fall Town Meeting on November 14, 2022. Article 9 appropriated a \$90,000 grant from free cash and \$400,000 in bonding to purchase and install an elevator at Mother Brook Arts and Community Center (MBACC). \$30,748 was spent through the bid phase of this project; the project was ultimately found to be too expensive to move forward with. We now propose to transfer \$400,000 to the Bussey Street and Milton Street design that was approved last Spring at Town Meeting.

TM Date	Warrant Article	From Project	Amount	TM Date	Warrant Article	To Project	Amount
11/14/22	Art. 9	MBACC Elevator	\$400,000	5/19/25	Art. 4	Bussey St / Milton St - Design	\$400,000

APPENDIX 1

Article Four: Capital Improvements Budget

Line #	Department	FY27 Project Request	Department Request	CEC Recommended	Town Manager Recommended	FWC Recommended	Free Cash	Bonded
1	Parks and Recreation	Heaphy Baseball field renovation	\$ 250,000	\$ 250,000	\$ 250,000			\$ 250,000
2	Parks and Recreation	Memorial Playground replacement	\$ 650,000	\$ -	\$ -			
		SUBTOTAL	\$ 900,000	\$ 250,000	\$ 250,000	\$ -	\$ -	\$ 250,000
3	Fire	Department Vehicles / Squad 2	\$ 62,000	\$ 62,000	\$ 62,000		\$ 62,000	
4	Fire	Department Vehicles / Engine 4	\$ 1,100,000	\$ 1,100,000	\$ 1,100,000			\$ 1,100,000
		SUBTOTAL	\$ 1,162,000	\$ 1,162,000	\$ 1,162,000	\$ -	\$ 62,000	\$ 1,100,000
5	Police	Firearms Upgrade - Red Dot Sites	\$ 50,000					
6	Police	Radio System Infrastructure	\$ 64,200					
7	Police	Two-Way Radios	\$ 27,250	\$ 27,250	\$ 27,250		\$ 27,250	
8	Police	Mobile Data Terminals	\$ 37,250	\$ 37,250	\$ 37,250		\$ 37,250	
		SUBTOTAL	\$ 178,700	\$ 37,250	\$ 37,250	\$ -	\$ 37,250	\$ -
9	Engineering	Bussey St / Milton St - Design	\$ 700,000	\$ 700,000	\$ 700,000			\$ 700,000
		SUBTOTAL	\$ 700,000	\$ 700,000	\$ 700,000	\$ -	\$ -	\$ 700,000
10	Public Works	F150	\$ 50,000	\$ 50,000	\$ 50,000		\$ 50,000	
11	Public Works	F150	\$ 50,000	\$ -	\$ -			
12	Public Works	F 350	\$ 70,000	\$ 70,000	\$ 70,000		\$ 70,000	
13	Public Works	Brookdale Columbrum Improvements	\$ 100,000	\$ 100,000	\$ 100,000		\$ 100,000	
14	Public Works	Wheeled Excavator	\$ 180,000	\$ -	\$ -			
15	Public Works	ADA Transition Plan - Roads - Sidewalks	\$ 700,000	\$ 700,000	\$ 700,000			\$ 700,000
		SUBTOTAL	\$ 1,150,000	\$ 920,000	\$ 920,000	\$ -	\$ 220,000	\$ 700,000
16	Sewer	Inflow & Infiltration	\$ 1,500,000	\$ 1,500,000	\$ 1,500,000			\$ 1,500,000
17	Sewer	Sewer Repairs	\$ 500,000	\$ 500,000	\$ 500,000			\$ 500,000
		SUBTOTAL	\$ 2,000,000	\$ 2,000,000	\$ 2,000,000	\$ -	\$ -	\$ 2,000,000
18	Information Technology	Mobile Data Terminals Replacements (Fire Department, 7 units)	\$ 40,000	\$ 40,000	\$ 40,000		\$ 40,000	
		SUBTOTAL	\$ 40,000	\$ 40,000	\$ 40,000	\$ -	\$ 40,000	\$ -

APPENDIX 1

Article Four: Capital Improvements Budget

Line #	Department	FY27 Project Request	Department Request	CEC Recommended	Town Manager Recommended	FWC Recommended	Free Cash	Bonded
19	School Facilities	Communications Infrastructure - District - Phone System Update	\$ 400,000	\$ 400,000	\$ 400,000			\$ 400,000
20	School Facilities	Electrical Infrastructure Modernization - Systemwide - Riverdale, Oakdale, Greenlodge, DHS - Phase II & III- Design & Construction	\$ 750,000	\$ 750,000	\$ 750,000			\$ 750,000
21	School Facilities	Controlled Entry - Oakdale - Reconfigure main entrance to provide controlled access to facility - Phase II Construction	\$ 250,000	\$ 250,000	\$ -			
22	School Facilities	Controlled Entry/Access and Front Office Reconfiguration - Greenlodge - Phase III - Construction	\$ 1,800,000	\$ 1,800,000	\$ -			
23	School Facilities	Emergency Egress/Fire Alarm Control Panel - DHS - Phase IIIA- Installation	\$ 300,000	\$ 300,000	\$ 300,000			\$ 300,000
24	School Facilities	Exterior Rehabilitation - Oakdale - Addition Walls/Windows - Phase III Construction	\$ 900,000	\$ 900,000	\$ -			
25	School Facilities	Exterior Rehabilitation - Riverdale - Addition Walls/Windows - Phase III - Construction	\$ 900,000	\$ 900,000	\$ -			
26	School Facilities	Athletic/Play/Recreation Maintenance and Repair - Avery - Playground - Replace Poured in Place Surface	\$ 250,000	\$ 250,000	\$ 250,000			\$ 250,000
27	School Facilities	Facility Access and Usability - District - ADA Compliance Upgrades	\$ 100,000	\$ 100,000	\$ 100,000		\$ 100,000	
28	School Facilities	Interior security camera systems - Avery - Phase III - System expansion (30 cameras)	\$ 60,000	\$ 60,000	\$ 60,000		\$ 60,000	
29	School Facilities	Interior security camera systems - Oakdale - Phase III - System expansion (20 cameras) *	\$ 40,000	\$ 40,000	\$ 40,000		\$ 40,000	
30	School Facilities	Interior security camera systems - Riverdale - Phase III - System expansion (15 cameras)	\$ 30,000	\$ 30,000	\$ 30,000		\$ 30,000	
31	School Facilities	Interior security camera systems: - Greenlodge - Phase III - System expansion (20 cameras)	\$ 40,000	\$ 40,000	\$ 40,000		\$ 40,000	
SUBTOTAL			\$ 5,820,000	\$ 5,820,000	\$ 1,970,000	\$ -	\$ 270,000	\$ 1,700,000

	Dept. Request	CEC Rec.	TM Rec.	FWC Rec.	Free Cash	Total Bonded
Total	11,950,700	10,956,500	7,106,500	\$ -	656,500	6,450,000

APPENDIX 2



Beth Israel Lahey Health
41 MALL RD
BURLINGTON MA 01805

Statement Date: 07/22/25

Account Number
700000443

Amount Due: \$160.00

RESPONSIBLE PARTY:

CLIENT Town of Dedham
450 Washington Street
DEDHAM, MA 02026
United States

Account #	Date	Amount
1600714889 - Town Of Dedham,Client	06/01/25-06/30/25	\$160.00
Total New Charges		\$160.00

Post Date	Account #	Description	Amount
Total Payments			\$0.00

Post Date	Account #	Description	Amount
Total Adjustments			\$0.00

Acct #: 1600714889		Location: Beth Israel Lahey Health			
Date	Description	Code	Modifier	Qty	Amount
Patient Name: Madison Colleton					
06/16/2025	HC BREATH ALCOHOL TESTING			1	\$65.00
06/16/2025	URINE DRUG SCR-10 PANEL			1	\$95.00
Total charges					\$160.00

APPENDIX 2

Invoice



Southridge Farm & Nursery
 399 South Street
 Walpole, MA 02081
 (508) 668-0401

Invoice # 001-W54865

Ticket date: 5/6/25
Station: 001-06

Sold to: Town of Dedham
 55 River Street
 Dedham, MA 02026
 781-751-9350
 Town ofDedham

Ship to:

Customer #: 001-005132
Sales Rep: NURSERY

Quantity	Item #	Description	Price	Ext prc
7	001-005260	Perennial \$16.99	16.99	118.93
1	001-005270	Perennial \$18.99	18.99	18.99

5/6/25	AR	User: NURSERY	Total line items: 2	Sale subtotal: 137.92
			137.92	Tax: 0.00
				Misc charge 1: 0.00
				Gift cards: 0.00
				Total: 137.92

Maryann

Amount Due: 0.00

Any discrepancy with a delivery order needs to be addressed with the office within 24 hours
Southridge Farm is not responsible for damage while delivering material beyond curb line

Plant Sales are Final
 Prices are subject to change

APPENDIX 3

	FY2024	FY2025	FY2026	FY2027
FY27 Enterprise Consolidated	Actual	Actual	Adopted	Proposed
Sewer Receipts	8,032,271	8,863,849	8,849,606	8,863,606
Stormwater Receipts	3,562,504	3,756,298	3,892,797	3,755,423
All other revenues or penalties			-	-
Retained Earnings- Use			-	-
Total Revenues	11,594,776	12,620,146	12,742,403	12,619,029
Personal Services	191,022	239,290	496,372	513,880
MWRA Assessment	6,409,056	6,319,318	6,382,741	6,319,057
Purchased Services-MS4 Permitting	513,592	1,433,165	1,322,118	1,322,118
Purchase Services - Other	33,407	34,421	469,326	484,142
Maintenance	165,696	103,939	250,000	200,000
Stormwater Operating Capital		-	2,355,630	2,233,030
Direct Operating	7,312,774	8,130,133	11,276,187	11,072,228
Indirect Expenditures	1,343,124	800,923	811,837	785,272
Capital Outlay	462,483	421,999	654,379	761,529
Indirect Expenditures	1,805,607	1,222,922	1,466,216	1,546,801
Total Enterprise Expenditures	9,118,381	9,353,055	12,742,403	12,619,029

Retained Earnings	\$	1,649,998	\$	5,385,854
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APPENDIX 3

Sewer Operating		FY2024 Actual	FY2025 Actual	FY2026 Adopted	FY2027 Proposed
Direct Costs					
Personal Services					
	Engineering (.57 FTE)	56,533	61,129	62,250	64,118
	Utility Biller (1 FTE)	55,446	75,115	77,737	82,556
	Subtotal	111,979	136,244	139,987	146,674
Purchased Services					
	MWRA	6,409,056	6,319,318	6,382,741	6,319,057
	Billing services	33,407	34,421	60,000	63,000
	Subtotal	6,442,463	6,353,739	6,442,741	6,382,057
Maintenance					
	Pump house maintenance	164,184	103,939	200,000	200,000
	DPW projects	1,513	-	50,000	-
	Subtotal	165,696	103,939	250,000	200,000
Sewer Direct Costs Total		6,720,138	6,593,922	6,832,728	6,728,731
Stormwater Operating					
		FY2024 Actual	FY2025 Actual	FY2026 TM Budget	FY2027 Proposed
Direct Costs					
Personal Services					
	Stormwater Manager (1 FTE)	79,044	77,919	91,912	100,393
	Environmental Assistant (.5 FTE)	-	25,128	35,446	37,787
	DPW Sewer/Stormwater Crew (3 FTE)			229,027	229,027
	Subtotal	79,044	103,047	356,385	367,207
Purchased Services					
	MS4 Permitting	513,592	1,433,165	1,731,444	1,743,260
	Subtotal	513,592	1,433,165	1,731,444	1,743,260
Operating Capital					
	Stormwater Operating	-	-	2,355,630	2,233,030
Stormwater Direct Costs Total		592,636	1,536,212	4,443,459	4,343,497
Indirect Costs					
Debt Service					
	Sewer I/I Debt Service - Existing Principal			342,500	423,000
	Sewer I/I Debt Service - Existing Interest			173,879	242,229
	Sewer I/I New Debt			138,000	96,300
	Subtotal			654,379	761,529
Other Costs					
	Health Insurance			191,000	162,000
	Emp Benefits			25,000	33,482
	Central Services Charge			535,837	529,790
	Central Equip Dep't Charge			60,000	60,000
Indirect Costs Total		1,805,607	1,222,922	1,466,216	1,546,801
Total Expenditures		9,118,381	9,353,055	12,742,403	12,619,029